



Will 2017 be the year YOU earn the CVA Credential?

“After being hired in my current position I was told that my CVA designation automatically put my resume at the top of the pile of candidates. Having the CVA behind my name did not get me the job, but it certainly put me ahead of the rest.”

Nadine Gamble, CVA - Cleveland, OH

Sponsored by the Council for Certification in Volunteer Administration, the **CVA (Certified in Volunteer Administration)** is an

international credential to recognize practitioners in the field of volunteer engagement who meet specified standards as measured through an exam. The exam is taken via computer, and candidates prepare through self-study and study groups.

Those who successfully meet the standard are awarded the credential and may use the CVA designation. Renewal is required every 5 years to maintain CVA status. Individuals with the equivalent of at least 3 years of experience leading and directing volunteers are eligible to apply.

Candidates take a computer-based multiple choice exam at local testing centers.

The CVA Exam is offered twice a year:

Spring Exam Window: First 2 full weeks of April

Application Deadline: March 15

Fall Exam Window: First 2 full weeks of October

Application Deadline: September 15

2017 Fees:

Regular Application Fee: \$350 USD

Member Discount Application Fee: \$315 USD

(available for members of Points of Light, ALIVE, VolunteerMatch, VMPC, NAVPLG, Habitat for Humanity International, Volunteer Canada, United Way Worldwide)

Exam Re-sit Fee: \$95 USD

Will 2017 be your year? If you are ready for the next step in your own professional development, and you want to strengthen your professional credibility, then the answer is YES!

Download the **2017 CVA Certification Handbook** at www.cvacert.org for complete details and application form.

“I have really enjoyed this process so far – from reading the text to forming a study group with a couple of women who were in my area. It really has been a great learning opportunity and after 5 years in this my position has really increased my feeling of validation that Volunteer Administration is a career.” **Current 2015 candidate**