

# Volunteer Administration: Professional Practice, 3rd Edition

Volunteer Administration: Professional Practice, now in its third edition, is the only book that addresses the full body of knowledge required by professional administration and management of volunteers. Whether you run an all-volunteer group, a nonprofit organization, or public sector agency, you will find in this practice-oriented book a comprehensive foundation for effective volunteer engagement.

## **Intended Audience**

- **CVA candidates** may use this this textbook as they prepare for the CVA Exam.
- **Managers, coordinators and leaders of volunteers** will benefit from the principles and theories presented in this text, as a foundation for other "how to" books on their shelves.
- **Nonprofit sector educators** can use this as a tool for ensuring curriculum development is consistent with real-world practice as verified by a credible practice analysis process.
- **Consultants and trainers** in the volunteer administration and management field will find this book helpful as a core reference on which to base their work and share with their clients.
- **Leaders in nonprofit organizations and public agencies** will find credible information to strengthen the function of volunteer administration within their organizations, so that volunteers are maximized as a human resource, and potential risks and challenges are reduced.

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